

4 April, 2022

Dr. James Evans
Kentucky Educational Development Corporation
118 James Court, Suite 60
Lexington, KY 40505

Re: Contract – 2022 Field Experiences for CHARGE Program

Dear Dr. Evans:

The National Council for History Education (NCHE) is pleased to partner with the Kentucky Educational Development Corporation (KEDC) to provide the on-site historical field academies as outlined in your Project Civics and History through Advanced Research and Geography Education (C.H.A.R.G.E.) grant proposal. This contract outlines an understanding and agreement between NCHE and KEDC regarding the professional services to be provided by NCHE for KEDC's 2022 Experiential Immersion Presidential Academy to Washington D.C. (the "D.C. Field Academy,") and KEDC's 2022 Experiential Immersion Presidential Academy to Williamsburg (the "Williamsburg Field Academy,") and for a colloquium on the theme of Creating and Defining a Nation (1619-1783) (the "Colloquium.")

Scope of Program

The D.C. Field Academy will be available for up to 40 teachers from KEDC's C.H.A.R.G.E. grant program. The Field Academy will occur on-site at various historical locations in the Washington D.C. metropolitan area. In accordance with the grant proposal, the theme for the Field Academy will be "Creating and Defining a Nation." Topics might include but are not limited to immigration, first colonies, The French and Indian War, The American Revolution, and the Articles of Confederation.

This Field Academy will include a variety of experiences, potentially including: interactive lectures by scholars, visits to the Library of Congress, Capitol, Smithsonians, National Archives, Supreme Court, and Mount Vernon.

The Williamsburg Field Academy will be available for seven teachers from KEDC's C.H.A.R.G.E. grant program. The Williamsburg Field Academy will occur on-site at various historic locations in Williamsburg, VA. In accordance with the grant proposal, the theme for the Field Academy will be Creating and Defining a Nation (1619-1783) and will emphasize America's multifaceted heritage. Topics will include Colonization, Immigration, Seeds of Liberty, and Characterization.

This Field Academy will include a variety of experiences including: interactive lectures by scholars, visits to Colonial Williamsburg, Jamestown, Yorktown, and Monticello.

As outlined in the grant approved by the Department of Education, NCHE will also plan and present a three day history colloquium, with two subsequent guided work days, for up to 50 teachers. NCHE will recruit and pay a leadership team consisting of an historian, a master classroom history teacher, and a specialist in history education. The NCHE team will be composed of professionals who are best suited to convey the best practices of history education. The team will meet before the colloquium to plan a cohesive agenda that will deepen teachers' content knowledge of art history and demonstrate best

practices through which to convey that history to students.

Dates of Field Academies and Colloquium

The Colloquium will be for a period of 5 days and shall occur on June 13-17, 2022. The D.C. Field Academy will be for a period of 4 days/3 nights and shall occur on June 21st-25th, 2022.

The Williamsburg Field Academy will be for a period of 5 days/4 nights and shall occur on July 10-15, 2022.

KEDC Responsibilities

For the D.C. Field Academy, it is our mutual understanding that KEDC will be responsible for the following:

- Provide a coordinator from KEDC to travel with the teachers, serve as a facilitator for them, and coordinate and cooperate with NCHE's coordinator.
- Recruit up to a maximum of 40 teacher participants for the Field Academy, and communicate with participants regarding logistics.
- Arrange for all participants to complete a Registration Form, Participant Agreement and Participant Release of Liability (the "Participant Documents") prior to participating in the Field Academy. KEDC shall return to NCHE completed Participant Documents for each participant at least 30 days prior to the start of the Field Academy.
- Pay to NCHE a total fee in the amount of \$63,839 for the services to be provided by NCHE related to the Field Academy (the "Fee"). Understanding the need for advance planning and booking, KEDC will pay installments of \$15,000 on April 15th and May 15th. The remainder of the Fee will be paid within ten days of the completion of programming.

For the Williamsburg Field Academy, it is our mutual understanding that KEDC will be responsible for the following:

- Provide a coordinator from KEDC to travel with the teachers, serve as a facilitator for them, and coordinate and cooperate with NCHE's on-site coordinator.
- Recruit up to a maximum of 7 teacher participants for the Field Academy, and communicate with participants regarding logistics.
- Arrange for all participants to complete a Registration Form, Participant Agreement and Participant Release of Liability (the "Participant Documents") prior to participating in the Field Academy. KEDC shall return to NCHE completed Participant Documents for each participant at least 30 days prior to the start of the Field Academy.
- Pay to NCHE a total fee in the amount of \$14,745 for the services to be provided by NCHE related to the Field Academy (the "Fee"). Understanding the need for advance planning and booking, KEDC will pay installments of \$3000 on April 15th and May 15th. The remainder of the Fee will be paid within ten days of the completion of programming.

For the Colloquium, it is our mutual understanding that KEDC will be responsible for the following:

- Provide a coordinator to facilitate local arrangements;

- Provide stipend or released time for the participating teachers for all days of the colloquium;
- Secure A-V equipped classroom space for the colloquium;
- Arrange for all participants to complete a Registration Form, Participant Agreement and Participant Release of Liability (the "Participant Documents") prior to participating in the Field Academy. KEDC shall return to NCHE completed Participant Documents for each participant at least 30 days prior to the start of the Field Academy;
- Pay to NCHE a total fee in the amount of \$17,605 for the services to be provided by NCHE related to the Field Academy (the "Fee"). Understanding the need for advance planning and booking, KEDC will pay installments of \$4000 on April 15th and May 15th. The remaining Fee shall be paid-in-full to NCHE no later than 5 days after the end of the colloquium.

NCHE Responsibilities

For the D.C. Field Academy, it is our mutual understanding that NCHE will be responsible for the following:

- Plan the Field Academy activities. (See attached proposed Itinerary). The attached Itinerary is tentative and subject to change;
- Recruit and pay any required fees for professional scholars, tour guides, and/or experts for the Field Academy;
- Procure and pay for all required museum admissions listed on the Itinerary;
- Appoint and pay all compensation and fees for both an NCHE Project Manager and an On-site Coordinator to facilitate all on-site arrangements for the Field Academy in Washington, D.C., and the surrounding areas. Both individuals will coordinate and cooperate with your coordinator;
- Arrange and book hotel rooms for participants for 3 nights and pay all nightly rates and fees;
- NCHE shall book and pay for hotel rooms as follows:
 - Double occupancy rooms for up to 40 teacher participants, as well as the KEDC Coordinator.
- Arrange and pay for all scheduled meals for participants as shown on the Itinerary attached;
- Arrange and pay for round trip tour bus transportation for Field Academy participants to Washington, D.C. and the surrounding areas, and originating from either Lexington, Kentucky or Ashland, Kentucky. The attached Itinerary lists the number of tour buses to be reserved;
- Pay for all time and travel expenses for the NCHE On-site Coordinator to, during, and from the Field Academy;
- Coordinate with KEDC representatives to finalize the Itinerary and related agendas for the Field Academy, as well as addressing any other planning or logistical matters.

For the Williamsburg Field Academy, it is our mutual understanding that NCHE will be responsible for the following:

- Plan the Field Academy activities. (See attached proposed Itinerary). The attached Itinerary is tentative and subject to change;
- Recruit and pay any required fees for professional scholars, tour guides, and/or experts for the Field Academy;

- Procure and pay for all required museum admissions listed on the Itinerary;
- Appoint and pay all compensation and fees for NCHE staff to facilitate arrangements for the Field Academy in Williamsburg, Virginia. Staff will coordinate and cooperate with your coordinator. Given the structure of the programming at Colonial Williamsburg, NCHE staff will not be on-site at this location;
- Arrange and book hotel rooms for participants for 4 nights and pay all nightly rates and fees. NCHE shall book double occupancy hotel rooms for up to 7 teachers as well as the KEDC Coordinator;
- Arrange and pay for all scheduled meals for participants as shown on the Itinerary attached;
- Arrange and pay for round trip tour bus transportation for Field Academy participants to Williamsburg, VA, and originating from either Lexington, Kentucky or Ashland, Kentucky. The attached Itinerary lists the number of tour buses to be reserved;
- Pay for all time and travel expenses for the NCHE staff support at Monticello;
- Coordinate with KEDC representatives to finalize the Itinerary and related agendas for the Field Academy, as well as addressing any other planning or logistical matters.

For the Colloquium, it is our mutual understanding that NCHE will be responsible for the following:

- Assemble and pay a 3-member Leadership Team (academic historian, master classroom history teacher, and specialist in history education) specifically chosen to address the colloquium topic;
- Appoint and pay an NCHE Project Manager;
- Arrange for the planning of the colloquium, which will include three days of instructions and two days of teacher work time;
- Develop presentations within the three day meeting agenda specifically crafted to address the topic, while, at the same time, trying to address as many of the needs and desires your coordinator may have raised about the topic;
- Hold online meetings for agenda fine-tuning, produce handouts and materials, and purchase publications for participants;
- Pay to ship materials to the colloquium site;
- Facilitate a two day teacher work session following the colloquium;
- Lead participants through the planned agenda;
- Arrange and pay for refreshments and lunches for participants on the colloquium days;
- Pay time and travel expenses for the Leadership Team to, during, and from the colloquium;
- Provide phone, email, and postage for planning and follow-up activities;
- Provide one annual NCHE membership for each participant;

Cancellation of Field Academies and Colloquium

NCHE will make reasonable efforts to keep the finalized Itineraries as they have been published; however, the Itineraries may vary or change due to availability and factors beyond NCHE's control. NCHE may in its sole discretion substitute services such as hotels for any service stated in the Itineraries. NCHE will provide KEDC appropriate written notification of any such modifications or substitutions.

NCHE reserves the right to cancel the Field Academies and Colloquium because of inadequate enrollment of student or teacher participants or because of concerns relating to the safety, health or

welfare of participants and NCHE staff. In the event the Field Academies or Colloquium are canceled for any such reasons, NCHE will make reasonable efforts to offer a similar alternative program on such dates and times as mutually agreed to by NCHE and KEDC. If the Field Academies or Colloquium are canceled, NCHE's liability is limited to a full refund of the Fee paid by KEDC, less the amount of any non-refundable fees or expenses paid by NCHE for the Field Academies or Colloquium, and NCHE will not be liable for any other costs, damages or refunds of any kind for any loss, delay, inconvenience, disappointment or expense whatsoever in such circumstances. If a Field Academy or Colloquium is in progress and must be interrupted or canceled, NCHE's liability shall be strictly limited to refund of a pro rata amount of the Fee equal to the amount of recoverable expenses or fees for any unused portion of the Field Academy.

If KEDC cancels a Field Academy or Colloquium for any reason, KEDC shall only be entitled to recover a pro rata amount of the Fee equal to the amount of recoverable expenses or fees incurred by NCHE for the Field Academy.

Responsibility; Limitation of Liability

NCHE, its officers, directors, agents and employees (the "NCHE Parties") does not own or operate any entity which is to, or does, provide goods or services for the Field Academies and Colloquia including, without limitation, arrangements for or ownership or control over hotels or other lodging facilities, airline, bus, train or other transportation companies or agencies, local ground operators, guides, providers or organizers of optional excursions, restaurants or food service providers, or entertainment providers (the "Service Providers"). All such Service Providers are third-party contractors and are solely responsible and liable for the respective services or goods that they provide. The NCHE Parties assume no responsibility or liability for any personal injury, property damage or other loss, accident, delay, inconvenience or irregularity which may be occasioned by reason of any act or omission of any Service Provider.

The NCHE Parties further assume no responsibility for any personal injury, property damage or other loss, accident, delay, inconvenience or irregularity which may be occasioned by reason of any matter beyond the NCHE Parties' exclusive control, including, but not limited to, acts of God, acts of government, war, terrorist acts or threatened terrorist acts, riots or civil unrest, natural or man-made disaster, pandemics, epidemics or the threat thereof, weather extremes, force majeure, strikes or labor activities, overbooking or downgrading of accommodations, structural or other defective conditions in lodging facilities (including any heating, plumbing, electrical or mechanical problem therein), mechanical or other failure of means of transportation, lack of access to or quality of medical care, food poisoning, or any other cause beyond the direct control of NCHE. The NCHE Parties have no special knowledge regarding the financial condition of the Service Providers, unsafe conditions, health hazards, weather hazards or climate extremes at locations to which Field Academy or Colloquia participants may travel. KEDC understands that health care standards, facilities and services abroad may be different or even inadequate for treating health conditions.

Governing Law

NCHE and KEDC agree that this Contract and the parties' agreement hereunder shall be governed by and construed in accordance with the laws of the State of Ohio without regard to conflict of laws principles.

Entire Agreement; Modifications

This Contract, including any finalized Itinerary signed by the parties hereunder, sets forth the entire agreement between NCHE and KEDC with respect to the subject matter contained herein and fully supersedes any and all prior or agreements or understandings between the parties pertaining to such subject matter. No modification, amendment or waiver of any of the provisions of this Contract shall be effective unless in writing signed by authorized representatives of NCHE and KEDC.


Counterparts

This Contract may be executed by NCHE and KEDC in counterparts and by facsimile or electronic document, and each shall be deemed an original, but all together shall constitute one Contract.

Signatures

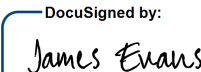
If you concur and agree with the terms and conditions of this Contract, please indicate your agreement by signing on the appropriate line below. It will be a pleasure to work with KEDC on Immersive Field Academies in 2022.

By signing below, I agree to the above terms and conditions of this Contract.



Grace Leatherman
Executive Director
National Council for History Education, Inc.

4/4/2022
Date

DocuSigned by:


78960CBE60BD422...
Dr. James Evans
Kentucky Educational Development Corporation
118 James Court, Suite 60
Lexington, KY 40505

4/5/2022
Date

Washington DC Field Academy Budget

| | For 40 Participants |
|---|--------------------------------|
| Transportation (Bus, parking, driver tip, driver hotel) | \$10,281.00 |
| Hotel x 4 nights (double occupancy teachers, 4x students, incl. KEDC staff) | \$20,181.00 |
| Food x 5 days | \$7,175.00 |
| Scholar and Event Coordinator Honoraria, travel, lodging, food, etc. | \$14,342.00 |
| Mount Vernon Excursion | \$1,260.00 |
| NCHE Planning and Associated Costs | \$10,600.00 |
| Total | \$63,839.00 |

Williamsburg Field Academy Budget

| | For 7 Participants |
|---|-------------------------------|
| Transportation (Bus, parking, driver tip, driver hotel) | \$2,957.00 |
| Williamsburg Package | \$9,058.00 |
| Excursion Coordinator (Honoraria, travel) | \$224.00 |
| Monticello Excursion | \$406.00 |
| NCHE Planning and Associated Costs | \$2,100.00 |
| Total | \$14,745.00 |

Colloquium Budget

| | |
|--|--------------------|
| Catering | \$3,750.00 |
| Personel (historian/educator/staff honoraria, salaries, food, lodging, travel etc) | \$8,855.00 |
| Memberships | \$2,500.00 |
| Books and Materials | \$1,500.00 |
| NCHE Planning and Associated Costs | \$1,000.00 |
| Total | \$17,605.00 |

Creating and Defining A Nation

**An Inquiry-Based Field Study Created for KEDC's
CHARGE Program by the National Council for
History Education**

June 21-June 25, 2022

Historian: Craig Friend, North Carolina State University

KEDC Leader: Wendy King, Educational Design Coordinator, KEDC

Field Study Coordinator: Sarah Drake Brown, Associate Director, NCHE

On-Site Coordination: Dalton Savage, Program Assistant, NCHE

General Description

Readings, visits, and teachings will focus on theme of the origins and formation of the United States, although we will look at so much more!

There will be a lot of walking and being on your feet. We can make accommodations for individuals who face physical challenges. This schedule is subject to be rearranged based on museum availability and weather.

Draft 3/11/2022

Tentative Itinerary

**Tuesday
June 21**

| | |
|-----------------|-------------------------------------|
| Morning | |
| Early Afternoon | Arrive in DC, check into hotel |
| Late Afternoon | Class time! |
| Evening | Free time for your own explorations |

| | |
|------------------------------|--|
| Tentative Itinerary | |
| Wednesday June 22 | |
| Morning | National Archives National Museum of American History |
| Afternoon | Class time! National Museum of African American History and Culture |
| Evening | Free time on your own explorations |

| | |
|-----------------------------|---|
| Tentative Itinerary | |
| Thursday June 23 | |
| Morning | The Monumental Landscape (<i>a lot</i> of walking) |
| Afternoon | Class time! American Art Gallery National Portrait Gallery |
| Evening | Free time on your own explorations Recommended: <i>To Kill a Mockingbird</i> at Lincoln Center |

Draft 3/11/2022

| Tentative Itinerary | |
|----------------------------|--|
| Friday June 24 | |
| Morning | Arlington National Cemetery |
| Afternoon | Class time! Library of Congress National Museum of the American Indian |
| Evening | Free time for your own explorations |

| Tentative Itinerary | |
|-----------------------------|--------------------------------|
| Saturday June 25 | |
| Morning | George Washington's Mt. Vernon |
| Afternoon/ Evening | Bus trip, return to Kentucky |

Draft 3/11/2022

A Multifaceted American Heritage: Colonization, Conflict, and Compromise (1607-1781)

An Inquiry-Based Field Study Created for KEDC's CHARGE Program by the National Council for History Education, in cooperation with Colonial Williamsburg

July 10-15, 2022

KEDC Leader: Wendy King

Field Study Coordinator: Sarah Drake Brown, Associate Director, NCHE

On-Site Coordination: Williamsburg Staff and NCHE Staff (Monticello)

Description and Compelling Questions

During this course, participants will examine how the concept of an American identity began and continues to evolve and transform with each new generation of Americans. Through inquiry-based analysis of primary sources while exploring throughout the Colonial Williamsburg Historic Area, teachers examine how that identity influenced citizens to shape and change the Republic.

- How does American society mediate conflict and consensus amongst various cultures?
- What were the rights, roles, responsibilities, influence, and agency of the different populations living in colonial Virginia?
- How have the ideas of freedom and national identity changed over time in America?
- Why is it important that a variety of cultures have contributed to the developing American heritage?

Draft 3/11/2022

**Sunday
July 10**

Travel Day and Welcome Dinner

Depart approximately 7 AM
Travel by bus from Kentucky to Williamsburg, VA
Arrival and check in at Woodlands Hotel (approximately 4-7 PM)
Welcome dinner and orientation (approximately 7 PM)

**Monday
July 11**

Introduction to 17th Century Virginia: Jamestown

Explore Historic Jamestown
Guided Tour of Jamestown Settlement
Explore Jamestown Settlement
Teacher Collaboration Classroom

- What is/was the purpose of establishing colonies?
- As the Jamestown colony expanded, how did the diversity of the populace both contribute to success and lead to conflict?
- Why was Jamestown successful when other North American colonization attempts failed?

Meals included.

Draft 3/11/2022

Tuesday

Introduction to 18th Century Virginia

July 12

18th Century Agriculture
American Indian Experience
Trades Tour Experience
Meet a Person of the Past: An Enslaved Virginian
Self-Guided Exploration in the Historic Area
Freedom's Paradox Tour

- Who were the colonists on the eve of the American Revolution and what elements shaped their perspectives regarding being subjects and citizens?
- How do we know what we know about people who lived in the past?
- How were colonial Virginians connected to the global economy?

Meals included.

Wednesday

The World Turned Upside Down

July 13

George Wythe House
Tour of the Governor's Palace
Meet a Person of the Past: Divided Loyalties
Committees of Correspondence
Introduction to Rights and Controversies

- What key events led to the American Revolution and how did they impact the nation as a whole?
- What factors did Virginians consider when making their choices regarding independence from Great Britain?
- How were families and friends impacted by the decision to declare independence from Great Britain?

Meals included.

Revolution to New Republic: Yorktown

**Thursday
July 14**

Rights and Controversies: A Debate for Independence
The American Revolution Museum at Yorktown
Meet a Person of the Past: Jenny Joseph
Reflections and Wrap Up

- What were the catalysts that led American patriots to seek independence from Great Britain?
- How do the complexities in using the labels Patriot and Loyalists for America's founding generation impact our understanding of the past?
- What is the significance of the outcome at Yorktown for people living in the newly defined United States?

Meals included.

Monticello and the Legacy of Jefferson and His Family

**Friday
July 15**

Check out of hotel
Depart from Williamsburg and travel to Monticello (approx. 2 hours)
Guided tour of Monticello and grounds
Return to Kentucky

- How can we help our students consider the complex and difficult history of Jefferson and Monticello with respect to race, slavery, and freedom?

Breakfast at hotel prior to check out
Lunch at restaurant near Monticello